

SNOQUALMIE RAILROAD DAYS

RULES AND PROCEDURES

Welcome to Snoqualmie Railroad Days 2010! We look forward together with you to promoting a well-organized and managed event that people will return to year after year.

Cancellation Policy

If you should cancel for any reason prior to July 25, 2010, you will receive a full refund. No refunds will be available for cancellations made after July 25, 2010.

Business License Forms

All vendors must have a City of Snoqualmie business license or must apply to the City of Snoqualmie for a temporary business license. This form can be found at www.ci.snoqualmie.wa.us. Choose "search" from the menu on the left. Type the words Temporary Business License in the search box. Select the third option, Application for Temporary Business License. Print and fill out the appropriate lines on both pages. A \$15.00 check made out to the City of Snoqualmie must accompany this form. Please mail it to the City of Snoqualmie, PO Box 987, Snoqualmie, WA 98065.

This rules and procedures form will serve as your hold harmless agreement. Please read, sign and return to the address below, along with your application and fee(s).

General Rules

- Set-up for Food vendors will be from 12:00 pm – 5:00 pm on Friday, August 20, 2010. Set-up for artists will be on Friday, August 20, 2010, from 12:00 pm – 5:00 pm.
- Railroad Days hours are as follows. All vendors must be in operation for the hours listed:
Saturday, August 21 from 10:00 am –Dusk (*Children's booths may close at 6:00p.m.*)
Sunday, August 22 from 10:00 am – 4:00 pm
- All food vendors are required to obtain a health permit from the King County Health Department TWO WEEKS prior to the event.
- Food vendors must have a properly muffled back-up generator and provide a fire extinguisher in their booth at all times during operation.
- A **FINE** will be imposed for illegal dumping down storm drains *or anywhere else* and/or garbage left behind.
- No exhibitor may display or market their materials outside the boundaries of their booth.
- No alcoholic beverages, pets, loud music, television or hawking will be allowed in the vicinity of your booth. The Festival reserves the right to restrict any activities determined by the Festival Staff to interfere with public access and/or Festival programming.
- Security will be provided, however, your booth and contents are your responsibility.
- No silly string or other products that will litter our town are permitted. Drug paraphernalia is strictly prohibited and violators will be prosecuted.
- Each vendor must provide their own booths and display tables. We recommend that artists provide a back-drop cover for their booths.
- Only items listed on your application (art and/or food menu) may be sold at your booth.

In signing this agreement, applicant agrees to comply with all Festival, State and Local Regulations, and save and hold harmless the Northwest Railway Museum, the City of Snoqualmie, the Snoqualmie Railroad Days committee, officers, sponsors and agents from any loss or damage to any person or property caused by or the applicant's operation in connection with Railroad Days and further agrees to defend said Associations and City for any claims for such damage.

I have read and understand the above rules and regulations, and will abide by them throughout my association with the 2010 Railroad Days Festival.

Signature _____ Date _____

Name Printed _____ Title _____

PLEASE SIGN, ENCLOSE CHECK FOR BOOTH FEE AND POWER (IF APPLICABLE) AND RETURN TO:
NORTHWEST RAILWAY MUSEUM
P.O. BOX 459
SNOQUALMIE, WA 98065-0459
ATTN: RAILROAD DAYS